



Overview

- Federal Advisory Councils
- Expectations
- Your Advice and Recommendations
- Engaging with MCC
- Advisory Council Leadership
- Adopt Bylaws

Federal Advisory Councils

1,000+
Advisory
Councils

50+ US Government Agencies

Governing Act
(FACA)

The **Federal Advisory Committee Act** guides the management and operation of Advisory Councils. It requires:

- A Charter
- Staffing
- Public Notification via Federal Register
- Open and public access to meetings and operations

Expectations: MCC Advisory Council

- Active participation in Advisory Council meetings, which are open to the public
- Review and provide comments related to operational-level challenges and opportunities
- As a representative of your industry, seek feedback from colleagues that may be helpful to MCC
- Contribute in other ways, as you see fit we are open to suggestions





Your Advice and Recommendations

The Council, like all FACA committees, is **not a decisional body** and will only be asked to provide advice for MCC consideration.

What we're asking of you

- Push us to think outside the box
- Inform us of innovative design, financing, implementation and sustainability approaches
- Point us to lessons learned and contacts with sector expertise

Engaging with MCC

Before each meeting

- Preparatory briefing materials
- Series of email communications regarding logistics, etc.

In between meetings

- If there are specific follow-up issues, MCC may reach out to you
- We encourage your feedback via a formal survey and otherwise
- You can always connect with us via MCC Advisory Council email or through Beth Roberts, directly

Advisory Council Leadership

Seeking Chair or Co-Chairs

- Work closely with MCC in advance of meetings to draft agenda
- Provide feedback on the structure of the meetings and seek input from fellow Council members to build out a meaningful dialogue
- Chair the meetings call to order and help "MC" the meetings

Adopting Advisory Council Bylaws

Highlights from the Bylaws

- Overview of Membership Selection Process and Term
- Expectations: Attendance and Alternates
- Meeting and minutes procedures according to FACA
- Role of the Chair/Co-Chairs
- Role of the Designated Federal Officer

Call for motion to pass